



## Official Rules and Constitution

I, Ryan Dalton and Kerry Singh do hereby agree to ensure that all of our volunteers are recruited and selected in accordance with our strict guidelines and relevant legislative requirements and that they accept responsibility for ensuring the wellbeing of children in their care.

Agreed Key Official Roles -

**Director of QPG Hub – Mr. Ryan Dalton**  
**Co-Director of QPG Hub – Miss. Inga Dahl**  
**QPG Hub Manager & DSL – Miss. Kerry Singh**  
**QPG Deputy Manager & DDSL – Mr. Mohamed Elbarkey**

The QPG Community and Sports Hub agrees to work proactively and cooperatively with WSU for the benefit of the local Community and key partners, demonstrating positive interaction and showing a clear structured drive for impeccable customer service through engagement and feedback with any service users.

QPG delivers free sporting and additional educational activities.

By signing this constitution and declaration our QPG Community & Sports Hub is confirming:

- All qualifications, DBS and recruiting procedures are in place for all staff, coaches and volunteers;
- All coaches have a copy of the hubs policies and procedures such as participant welfare, health & safety & code of conduct;
- All staff have access to appropriate resources to support their delivery e.g. equipment, registers, medical information, learning materials and emergency contact information of all participants in all sessions;
- All coaches have a link person in the organisation with whom liaise if the need to report an incident, accident or safeguarding issue arises.

We have provided WSU with copy of all coaches' qualification, DBS clearance documents and all coaches insurance documents (where applicable)

We understand that it is our responsibility to ensure that all the correct qualifications are adhered to and both qualifications and documents remain up to date.

**Our next review is due in June 2020**



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Signed - Ryan Dalton – QPG Director  
Signed – Kerry Singh – Hub Manager

Date – 01<sup>st</sup> January 2020