



QPG Community & Sports Hub

COVID-19: outbreak management plan – September 2021

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE) and used by Wilberforce Primary School.

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the hub. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases amongst attendees or staff who are likely to have mixed closely within a 10-day period
 - 10% of attendees or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

This plan has been shared with staff, partners, governors, and families for comment and to ensure understanding.

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene, and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Ryan Dalton will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687). In his absence the designated safeguarding lead will do this.

3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in the hub, or arrangements for home working or learning.

4. Other measures

Parents, carers, attendees, and staff will be informed promptly about the introduction of control measures. This will be done via email/text message once a decision has been made. If we are unable to make communication, we will phone families.

If recommended, we will limit:

- Educational visits
- Fun days
- Parents coming into the hub

If recommended, we will (re)introduce:

- Testing, including the use of an asymptomatic test site (ATS)
- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in the hub

If restrictions are recommended, we will stay open for:

- Vulnerable children
- Children of critical workers

5.2 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

5.3 Safeguarding

We will review our child protection/safeguarding policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible. If our DSL (or deputy) can't be on site, they can be contacted remotely via phone and email. There will always be access to a DSL.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.